



DETAILED JOB DESCRIPTION

1. MARINE OPERATIONS MANAGER - REF: KRBR165

Reporting to: General Manager Rail Operations

Employment type: Contract of 5 years renewable once

Work Station: Kisumu

Duties and responsibilities

- i) Oversees the implementation of systems and strategies that guarantee reliable, efficient inland waterways Cargo transport services that meet customer satisfaction;
- ii) Attends stakeholder engagement activities to foster business relationships, enhanced cargo availability and future opportunities;
- iii) Coordinates provision for ship maintenance equipment to ensure effective, efficient and safe marine operations;
- iv) Prepares and implements divisional annual budget and the procurement plan;
- v) Participates in evaluation of business performance of the marine services;
- vi) Prepares and presents periodic reports to management;
- vii) Participates in identifying, reviewing and implementing use of new technology in Marine operations management;
- viii) Participates in formulation and implementation of the Safety Management Plans (SMP) in Marine operations;
- ix) Ensures investigations of all accidents/incidents are carried out for the purpose of identifying the root cause and implementing remedial action to stop recurrence;
- x) Participates in preparation of proposed tariffs adjustments for marine freight;
- xi) Define performance management KPIs to monitor operational success against objectives
- xii) Regularly review the level of operational demand to ensure sufficient staffing levels in the interests of safety and operational efficiency

- xiii) Ensure all planned maintenance, operational and other records are properly maintained
- xiv) Optimize the utilization of vessels, equipment, and personnel to enhance operational efficiency
- xv) Provide regular updates on operational performance to senior management
- xvi) Develop and implement emergency response plans to address potential crisis or unforeseen events
- xvii) Ensure compliance with relevant laws and regulations
- xviii) Motivates, develops and appraise staff in the section to achieve business and people objectives;
- xix) Implements formulated corporation's business and strategic plans;
- xx) Coordinates performance contracting targets and work plans in achieving inland ways services objectives;
- xxi) Identifies and documents marine services risks; Identify potential risks and develop mitigation strategies to safeguard personnel and vessels
- xxii) Participates in identifying and implementing change initiatives to achieve the desired culture and business plans;
- xxiii) Supports the implementation of HSE management systems in compliance with corporation safety policy;
- xxiv) Monitors ship port activities to avoid environmental and water pollution;
- xxv) Ensures that appropriate personal protective equipment is available, in good condition, and sufficient for all staff working under you;
- xxvi) Ensure compliance of Quality Management System in marine section by ensuring operation processes meet the requirements of ISO Standards.

Requirements of the Job

- i) Master's degree in any of the following disciplines: Business Administration, Marketing, Strategic Management, Law, Mechanical Engineering, Maritime Operations or relevant social and physical sciences from a recognized Institution.
- ii) Bachelor's degree in any of the following disciplines: Business Administration, Marketing, Strategic Management, Law, Mechanical Engineering, Maritime Operations or relevant social and physical sciences from a recognized institution.

- iii) A Minimum of ten (10) year's relevant work experience in marine related field including cargo handling or port management, at least five (5) Years' experience in Senior Management position.
- iv) Undertaken a management course lasting not less than four (4) weeks from a recognized institution.
- v) Proficiency in computer applications.
- vi) Meets the requirements of Chapter Six of the Constitution of Kenya 2010.

Skills and Competences

- i) Understands the mandate of the Corporation.
- ii) Leadership skills.
- iii) Oral and written communication skills.
- iv) Report writing skills.
- v) Interpersonal and negotiation skills
- vi) Analytical skills