

**VACANCY/POSITION APPLIED FOR**

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*(Indicate the position/job number on the envelop as advertised)*

**PART: I (PERSONAL PARTICULARS)**

Name: .....

Age: ..... Gender: Male ☐ Female ☐

National ID. No/Passport NO.....

Address: P. O. Box .....Postal Code ..... Town .....

Telephone: ..... Mobile..... Email Address.....

County: Permanent Residence ..... Current Residence.....

**Other information/details**

i) Do you suffer from any physical impairment? Yes ☐ No ☐

If yes, give details (Attach Certificate).....

ii) Have you ever been convicted of any criminal offences or a subject of probation order?

Yes ☐ No ☐

iii) Have you ever been dismissed or otherwise removed from employment?

Yes ☐ No ☐

If yes state reason(s) for dismissal/termination

.....  
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iv) Have you ever been interviewed by Kenya Railways Corporation before? Yes ☐ No ☐

If yes, state the position..... Interview date.....

**Note: Declaring the above information will not necessarily debar an applicant from employment in the Corporation. Each case will be considered on its own merit.**

**PART: II ACADEMIC/PROFESSIONAL QUALIFICATIONS (Start with highest)**

YEAR		University/College /Institution/School	Awarded grade (Eg Degree, Diploma, Certificate)	Course & Main Area of Study  Eg Engineering, Civil,
From	To			


### PART III: MEMBERSHIP TO PROFESSIONAL BODIES

Year	Institution	Membership Category

### PART IV: EMPLOYMENT HISTORY (*Start with latest*)

Employer	Position/Title	Responsibility	From	To	Reason For Leaving

### PART IV: PERSONAL REFEREES

- Full name .....
  - Address .....
  - Telephone No..... Email Address.....
  - Occupation .....
  - Period (Years) he/she has known you.....
- Full name .....
  - Address .....
  - Telephone No..... Email Address.....
  - Occupation .....
  - Period (Years) he/she has known you.....

### PART V – ATTACHMENTS (MANDATORY)

- Testimonials
- Certificates Academic & Professional
- National Identification Card (ID).
- Curriculum Vitae (CV)
- Clearance Certificates from:
  - Criminal Investigation Department (CID)
  - Higher Education Loans Board (HELB)

- iii) Kenya Revenue Authority (KRA)
- iv) Ethics and Anti-Corruption Commission (EACC)
- v) Credit Reference Bureau (CRB)

**PART VI: DECLARATION**

I ..... do hereby declare that the information provided above is accurate according to my knowledge.

Sign: .....

Date: .....