



中国路桥工程有限责任公司

HEAD OFFICE OF MOMBASA-NAIROBI SGR OPERATION

CHINA ROAD & BRIDGE CORPORATION (K)

1. PASSENGER STEWARD (15 POSITIONS)

(a) Duties and Responsibilities

- Provide all-round services.
- Assist and serve passengers.
- Maintain order in purchasing tickets.
- Perform the security check, and properly deal with any violation.
- Supervise and inspect cleaning.

(b) Requirements for the Job

- Diploma or above in Hotel Management, Tourism Management, Customer Service, Cabin Crew or other related field.
- Must be below 30years old.
- Must be Flexible and a good communicator.
- Must have certificate of good conduct.
- Experience and excellence in customer service will be an advantage.

2. TRAIN CREW (6 POSITIONS)

(a) Duties & Responsibilities

- Implement the safety management system,
- Assist and serve passengers,
- In charge of the safety of passengers,
- Provide timely feedback.
- Implementing operational processes and quality standards.
- Focus on passenger flow, direction and key sections,
- Assist passengers with special needs.
- Ensure the carriages are kept clean and in order.

(b) Requirements for the Job

- Diploma or above in Hotel Management, Tourism Management, Business Management, Customer Service, Cabin Crew or other related field,
- Must be below 30years old,
- Flexible and good communicator,
- Must have certificate of good conduct,
- Experienced and excellence in customer service will be an advantage.



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3. CARGO WORKER (FREIGHT TRANSPORTATION) (6 POSITIONS)

(a) Duties & Responsibilities

- Fill in the waybill and the freight ticket as required
- Correctly calculate the freight charges.
- Clear and accurate filling of freight tickets, envelopes, truck loading lists, carrier books, unloading booklet and related reports.
- Handle goods delivery.
- Fill in the registration book and organize work data
- Record cargo details
- Check the cargo before, during and after loading as required by the regulations.
- Strictly implement loading and unloading truck operation standards to prevent overloading, partial loading, and overweight loading.

(b) Requirements for the Job

- Diploma in Transport Management, Sales and Marketing, Business Management or above,
- Must be below 35 years old,
- A quick thinker, good communicator and flexible,
- Work experience in the transportation industry is an advantage
- Must have certificate of good conduct.

4. COUPLER WORKER (4 POSITIONS)

(a) Duties & Responsibilities

- Assist yard master in shunting work.
- Ensure safety rules and regulations are observed.
- Supervising and inspecting shunting equipment.

(b) (Requirements for the Job

- Diploma or above in Transport Management, Mechanical Engineering or related field
- Must be below 35 years old,
- A quick thinker, good communicator and flexible,
- Work experience in the transportation industry is an advantage
- Must have certificate of good conduct.



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5. STATION ATTENDANT (21 POSITIONS)

(a) Duties & Responsibilities

- Implement orders and dispatching instructions from the supervisor
- Issue train reception and departure orders
- Report potential hazards to the supervisor
- Ensure safety rules and regulations are observed.
- Take necessary control measures in case of railway equipment breakdown.

(b) Requirements for the Job

- Diploma or above in Transport Management, Business Management or related field.
- Must be below 35 years old,
- A quick thinker, good communicator and flexible,
- Work experience in the transportation industry is an advantage
- Must have certificate of good conduct.

6. GANTRY CRANE OPERATOR (10 POSITIONS)

(a) Duties & Responsibilities

- Operate hoisting cranes.
- Inspect cranes before and after use.
- Fill in crane operation record as required.
- Cooperate with the professional repair agencies in regular repair and maintenance of hoisting machinery.
- Report potential hazards and take necessary control measures in case of railway equipment breakdown.

(b) Requirements for the Job

- Must possess a valid certificate or license to operate the crane
- Must be below 35 years old,
- At least three years work experience.
- Recommendation from previous employer.
- Must have certificate of good conduct.



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7. LIFTING WORKERS/RIGGERS(44 POSITIONS)

(a) Duties & Responsibilities

- Strictly implement loading and unloading procedures and operating standards.
- Check the protective equipment, vehicles, machinery, goods, tools, cable clips, and protection signals for wear and tear before, during, and after work to ensure safety.
- Carry out loading and unloading to ensure the safety of people, goods and equipment.

(b) Requirements for the Job

- Must possess a valid certificate or license to operate the crane
- Must be below 35 years old,
- At least three years work experience.
- Recommendation from previous employer.
- Must have certificate of good conduct.

8. SIGNAL WORKER (7 POSITIONS)

(a) Duties & Responsibilities

- Perform routine maintenance on signal equipment in strict accordance with various regulations to ensure normal operation of the equipment.
- Be familiar with the performance of the equipment and understand the operating status of the equipment.
- Report potential hazards to the supervisor and take preventive measures.
- Carry out regular site inspections

(b) Requirements for the Job

- Diploma or above in Electronics, ICT or related fields.
- Have a Technical certificate
- Below 35 years old.
- At least two years working experience.
- Familiar with outdoor equipment installation processes, basic knowledge of railway safety.
- Must have certificate of good conduct.



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9. COMMUNICATION WORKER(3 POSITIONS)

(a) Duties & Responsibilities

- Handling communications equipment.
- Maintenance of communication equipment.
- Identifying risks and reporting to the supervisor.
- Participating in emergency and Rescue work.
- Familiar with the equipment types and installation process
- Can carry out simple communication information equipment installation and debugging and computer Network hardware configuration

(b) Requirements for the Job

- Diploma or above in electronics, ICT or related fields.
- Have a Technical certificate
- Below 35 years old
- At least two years working experience
- Familiar with outdoor equipment installation processes, basic knowledge of railway safety.
- Must have certificate of good conduct.

10. ELECTRIC WORKER (4 POSITIONS)

(a) Duties & Responsibilities

- Familiar with the electronic device installation process.
- Can carry out the installation and debugging of simple electronic equipment.
- Familiar with work place safety.

(b) Requirements for the Job

- Diploma or above in Electrical Engineering.
- At least 2 years experience in field of electrical engineering.
- Must have certificate of good conduct.

11. TRAIN EXAMINER (11 POSITIONS)

(a) Duties & Responsibilities

- Inspection and maintenance of Rail equipment.
- Implementation of technical operation and quality standards



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(b) Requirements for the Job

- Diploma or above in Mechanical Engineering, Mechatronics, or related field.
 - Trade Test certificate.
 - Below 35 years old.
 - At least one year working experience in mechanical related positions.
 - Must have certificate of good conduct.
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12. INSPECTION AND MAINTENANCE WORKER (5 POSITIONS)

(a) Duties & Responsibilities

- Carry out regular repairs and maintenance of bearings, wheels and axles.
- Riveting and welding.
- Flaw detection, painting, and bearing benching.

(b) Requirements for the Job

- Certificate or above in Mechanical Engineering, Mechatronics and related field.
 - Below 35 years of age.
 - At least one year working experience in mechanical related positions.
 - Must have certificate of good conduct .
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13. TRACK LOCOMOTIVE DRIVER (4 POSITIONS)

(a) Duties & Responsibilities

- Driving the locomotive.
- Carry out preventive inspections and maintenance of components before departure.

(b) Requirements for the Job

- Diploma or above in Mechanical Engineering, Mechatronics, Electrical Automation or related field.
 - Flexible.
 - Good communicator.
 - Must have certificate of good conduct
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14. FLAW DETECTION WORKER (2 POSITIONS)

(a) Duties & Responsibilities

- Detect, mark and report flaws as per rail damage criterion.
- Analyze damages and raise suggestions for damage repair in proper time.



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- Supervise flaw detection data records, recheck suspected damage, inspect flaw detection instruments and assess operation quality on site.

(b) Requirements for the Job

- Certificate and above in Mechanical Engineering, Materials Engineering or related field.
- Flexible.
- Good communicator.
- Must have certificate of good conduct.

15. TRANSLATOR (5 POSITIONS)

(a) Duties & Responsibilities

- Translating oral and written English/Swahili to Chinese and Chinese to English/Swahili.

(b) Requirements for the Job

- Diploma or above in Chinese language.
- Flexible.
- Good communicator.
- Must have certificate of good conduct.
- Ability to read, write and speak Chinese.
- Computer literate.

Application Procedure

Interested and qualified candidates are required to address their applications including a detailed CV, copies of certificates, certificate of good conduct and latest recommendation letters. All applications should be addressed to:

**The Human Resource Manager
MNSGR Operation & Maintenance Project Head Office
China Road and Bridge Corporation (Kenya)**

The applications should clearly indicate the position applied for on the envelope and dropped at the CRBC (K) Mombasa- Nairobi Standard Gauge Railway Operation and Maintenance Project Head Office in Syokimau.

Applications can also be sent to crbchr2018@gmail.com clearly indicating the applicants Name, ID and Position applied for as the subject of your email.

Only shortlisted candidates will be contacted. The application deadline is 30th March, 2018.

CRBC is an Equal Opportunity Employer